

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

NOVEMBER 10, 2015

PRESENT:

**Marsha Berkbigler, Chair**  
**Kitty Jung, Vice Chair**  
**Vaughn Hartung, Commissioner**  
**Jeanne Herman, Commissioner**  
**Bob Lucey, Commissioner\***

**Nancy Parent, County Clerk**  
**John Slaughter, County Manager**  
**Paul Lipparelli, Legal Counsel**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**15-0950      AGENDA ITEM 3 Public Comment.**

Gerrard Mager submitted a handout which was placed on file with the Clerk. He requested the Board pass a zoning ordinance permanently prohibiting marijuana businesses throughout the County. He spoke about his concerns of the public's health and safety. He mentioned a personal loss which he attributed to marijuana.

Tim Callicrate expressed his opposition to the proposed medical marijuana establishments (MMEs) slated to go into Incline Village and Crystal Bay. He noted he was an elected official serving on the Incline Village General Improvement District (IVGID) Board, but added he was not speaking on behalf of the IVGID Board. He said he was contacted by members of the community who were opposed to the MMEs. He spoke of his concerns that Incline Village could become the gateway drug capitol of Lake Tahoe. He stated medical marijuana was available through appropriate channels to those who needed it. He asked the Board to consider voting against allowing MMEs to go into Incline Village and Crystal Bay.

Alex Fuller stated he was with Office Depot/Office Max. He said his comments were in reference to Agenda Item 14. He spoke of his concerns regarding what constituted a local business.

Alexia Rogers said she was against the MMEs in Incline Village.

Hilary Fylstra stated she was against the MMEs in Incline Village; however, said she was agreeable to the legalization of marijuana if it was handled in a socially acceptable manner. She read a statement which was placed on file with the Clerk.

William Gray said the proposed MME locations appeared to be positioned to sell marijuana to tourists because there were not enough people in Incline Village to support them. He thought Incline Village should be a drug free zone for the safety of the residents which were mostly retired. He noted several questions needed to be answered regarding the effects a marijuana influx could have on the community; such as, the effect it would have on traffic patterns, the requirement of additional coverage by the Sheriff's Office, and effects on real estate values.

Levi Hooper spoke about the plight of the homeless in the community.

Sam Dehne demanded the Reno City Council hire Jason Sotto as the permanent Chief of Police.

John Potash explained Nevada Assembly Bill 246, which became Nevada Revised Statute (NRS) 574.550, prohibited selling animals at swap meets. The passage of the Bill also prevented people from selling animals through structured expositions. He stated NRS 574.550 had a provision which allowed the sale, adoption or transfer of ownership of live animals at a swap meet if it were conducted in a County or incorporated City that adopted an ordinance authorizing them. He mentioned the expositions brought thousands of people into the community which increased revenues. He asked the Board to direct staff to adopt an ordinance authorizing the sale of live animals.

David Knudsen introduced himself as the President of the Great Basin Herpetological Society. He stated the ordinance banning swap meets resulted in a loss of income to the community. He noted he supported Mr. Potash's appeal to change the ordinance.

Cathy Brandhorst spoke about matters of concern to herself.

Ardena Perry expressed her concerns regarding Agenda Item 6C5. She felt the County should not be subsidizing people who could not afford to have pets, and should place its focus on field services and animal control.

Connie McMullen introduced herself as the Vice Chairman of the Washoe County Senior Citizens Advisory Board (WCSCAB). She said the WCSCAB supported Agenda Item 10 which they believed was positive.

Bill Maggiora questioned Animal Services' explanations for not allowing animal shows in the County. The explanations included the lack of interest and the excessive cost of two full-time positions to support animal shows under the new State

law. He urged the Board to direct Animal Services to evaluate, based on attendance at past shows, whether two positions were needed.

**15-0951**      **AGENDA ITEM 4** Announcements/Reports.

John Slaughter, County Manager, stated there were several County facilities without power due to the weather. He urged people to be careful since there were several damaged trees throughout the community.

Commissioner Jung said she attended a meet-and-greet event for Traci Davis, Washoe County School District Superintendent, which was sponsored by NV Energy. She added she was very impressed by Ms. Davis. She mentioned she and Commissioner Herman attended the Veterans Appreciation Breakfast put on by the Sun Valley General Improvement District and Washoe County Senior Services.

Commissioner Herman mentioned the possibility of allowing some of the animal expositions and swap meets to resume. She said pet owners should be fiscally and physically able to take care of their own animals. She did not believe tax payers should pay for certain services. She expressed concerns that the Monte Cristo property owners were not able to enjoy their constitutional rights related to their properties. She noted she wanted to propose a new ordinance or revise the existing ordinance regarding complaints. She said verbal or undocumented complaints could cause grief for people. She believed complaints should be in writing, signed and notarized. She questioned the ordinance related to containers which she stated were not considered real property. She did not understand whether the County wanted to inspect them or charge a permit fee for them.

Commissioner Hartung stated he attended a Nevada Senior Services event with Kevin Schiller, Assistant County Manager, in Las Vegas. The discussion was about a program being offered in Clark County which served 250 to 300 Alzheimer's patients a day without any assistance from Clark County. He noted Nevada Senior Services was willing to assist the County to implement the same type of program which would assist low-income and indigent seniors affected by Alzheimer's with their daycare. Nevada Senior Services also focused on assisting people with Dementia or Alzheimer's to secure their homes. He noted he attended the Shelter from the Storm Breakfast with Chair Berkgigler. He praised Pat Cashell for his work with the Shelter from the Storm and he stated he was looking forward to seeing how the County could work programmatically with them. He said he also attended the Boys and Girls Club dinner honoring Bob Cashell. He remarked he was waiting to hear back from Dave Solaro, Community Services Director, related to a four-way stop sign on the corner of Omni Drive and Sunset Springs Lane, which he believed was a safety issue.

Chair Berkgigler said she had a great time at the Shelter from the Storm Breakfast. She noted she attended the Reno Brazil Trade Mission exposition which brought in various educators and businesses looking to trade with Nevada.

**15-0952**      **AGENDA ITEM 5** Proclamation – Always Lost: A Meditation on War.

Commissioner Hartung stated it was unfortunate that Veteran’s Day was celebrated once a year. He expressed his gratitude for all the veterans had given. He read and presented the Proclamation to Robin Mason and Steve Sitton.

Robin Mason thanked the Board and County staff. He said it was a privilege to serve each and every one of them. He mentioned he was transferring to San Antonio where he would continue to further the initiative against Veteran homelessness.

Steve Sitton said he was representing the Nevada Department of Veteran Services. He noted the Proclamation was a great way to remember the fallen.

There was no public comment on the Proclamation listed above.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 5 be adopted.

**CONSENT ITEMS 6A THROUGH 6F2**

**15-0953**      **6A** Approve minutes for the Board of County Commissioners’ regular meeting of October 13, 2015.

**15-0954**      **6B** Approve the creation of an intermittent hourly Bailiff position for the Sparks Justice Court at a [maximum annual cost of \$10,068] for FY 2015-16. Sparks Justice Court. (Commission Districts 3, 4 & 5.)

**15-0955**      **6C1** Approve the appointment of Trudy Brussard to the Animal Control Board, representing County Commission District 1, a four year term commencing on November 10, 2015 and ending on November 10, 2019. (Commission District 1.)

**15-0956**      **6C2** Approve the reappointment of Kathryn Hass to the Animal Control Board, representing County Commission District 2, a four year term commencing on November 10, 2015 and ending on November 10, 2019. (District 2.)

**15-0957**      **6C3** Approve the reappointment of Paul Davis to the Animal Control Board, representing County Commission District 4, a four year term commencing on November 10, 2015 and ending on November 10, 2019. (Commission District 4.)

**15-0958**      **6C4** Approve the appointment of Timothy Stoffel to the Animal Control Board, representing County Commission District 5, a four year term

commencing on November 10, 2015 and ending on November 10, 2019.  
(Commission District 5.)

- 15-0959**      **6D1** Approve the removal of uncollectible accounts receivable [totaling \$93,450.54]. (All Commission Districts.)
- 15-0960**      **6D2** Award Invitation to Bid # 2942-16 for Printing Paper/Card Stock/Envelopes to the lowest responsive and responsible bidder, JC Paper, 565 E Glendale Sparks NV 89431 on behalf of Reprographics Office of the County Manager, Communications & Engagement Division, and the Washoe County School District; and authorize the Purchasing and Contracts Manager to issue purchase orders to the specified firm, on a requirements basis, for one (1) year, commencing November 11, 2015 through November 10, 2016, with an option for two (2) additional one (1) year renewal periods, provided pricing does not increase beyond that allowed in the bid, for the [approximate annual amount for Washoe County of \$120,000] and for the approximate annual amount for Washoe County School District of \$57,000. (All Commission Districts.)
- 15-0961**      **6E1** Approve Agreement for Consulting Engineering Services between Washoe County and CH2M Hill Engineers, Inc. to provide start up and operation manual services for the South Truckee Meadows Water Reclamation Facility Bio-Solids Facility Project [\$115,000]. (Commission District 2.)
- 15-0962**      **6E2** Approve a CC-213 Recertification form for the Community Rating System Annual Recertification Submittal to the National Flood Insurance Program for a continued reduction in required flood insurance policy premiums for unincorporated Washoe County residents located within designated special flood hazard areas. (All Commission Districts.)
- 15-0963**      **6E3** Approve a License Agreement between Washoe County and Truckee Meadows Water Authority for the Thomas Creek Stream Gage Project; and authorize the Community Services Department Director to sign the Agreement and future amendments on behalf of Washoe County. (Commission District 2.)
- 15-0964**      **6F1** Approve acceptance of second year funding of a grant award [\$50,000, no match required] from the Las Vegas Metropolitan Police Department and amendment to the Interlocal Contract between Las Vegas Metropolitan Police Department and Washoe County Board of County Commissioners On Behalf Of The Sheriff's Office for reimbursement of expenses associated with Internet Crimes Against Children investigations, for the retroactive grant period of October 1, 2014 through June 30, 2016, and if approved, direct Comptroller's Office to make the necessary budget adjustments. (All Commission Districts.)

**15-0965**      **6F2** Approve acceptance of 2016 State of Nevada, Department of Public Safety, Office of Traffic Safety project funding [\$19,320, 20% in-kind match required, \$3,864.00] to be used to purchase 10 Tablet Computers for the WCSO Motor Unit, for the retroactive grant period of October 6, 2015 through September 30, 2016, and direct Comptroller's Office to make the necessary budget adjustments. (All Commission Districts.)

Chair Berkbigler said Commissioner Herman requested Item 6C5 be pulled from the Consent Agenda and voted on separately.

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

Timothy Stoffel thanked the Board for his appointment to the Animal Control Board. He stated there was nothing wrong with microchipping; however, he questioned the expenditure of tax payer money on the program.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered that Consent Agenda Items 6A through 6F2 be approved with the exception of Agenda Item 6C5. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 6A through 6F2 with the exception of Agenda Item 6C5 are attached hereto and made a part of the minutes thereof.

**15-0966**      **6C5** Approve indefinitely the free microchip program for the pets of Washoe County residents. Expenditures for the continued program will be covered under Animal Services budget authority. Continuation of this program will assist in the safe return of animals to their owners and to allow Animal Services to redirect funds to newly created community and educational outreach programs. (All Commission Districts.)

Shyanne Schull, Animal Services Director, said Animal Services' primary responsibility was to return pets to their owners. She stated all of the animals that came into their care were a burden to tax payers. She noted the microchip program was a pilot project launched in 2013. The numbers in the staff report represented the success of the program and how Animal Services had increased the number of animals that had been returned without having to be impounded at the shelter. She said the program was successful and over the three-year-period it allowed Animal Services to save \$1.4 million in care for the animals. She noted there were costs associated with the program, but she believed the money was well spent to enable Animal Services to provide a productive and proactive program for the community.

Commissioner Herman asked for a cost estimate to return animals back to their homes.

Bobby Smith, Animal Services Manager, stated the process for a field officer to retrieve and transport a stray animal to the animal shelter averaged \$152.28 per animal. By having an animal microchipped at a cost of \$4.00 to \$5.00, Animal Services had the potential to save tax payers the initial impound fee of \$91.26 per animal, which in turn saved the County thousands of dollars. He added an animal without identification stayed at the shelter an average of three to five days, which resulted in an additional \$91.26 per day.

Commissioner Hartung asked Mr. Smith to explain the process when a field officer retrieved a microchipped animal. He also asked if there were fines involved and for the average amount of time spent by a field officer.

Mr. Smith explained once dispatch received an animal at-large call, they entered the information into their system and sent a field officer. The field officer would find the animal, scan it, note the microchip number and type it into the data system. If the animal was registered with Animal Services, the owner's information would be available. This allowed the field officer to contact the owner or go to the home if it was in close proximity. He said it took an average of five to ten minutes to meet up with the owner or to wait for them. He stated the program was more than about saving money through microchipping and being able to return the animal in a timely manner; it was also about education and working with the community to ensure their animals were cared for. In response to the question about fines, he said it depended on the number of times the animal had been picked up. Warnings were given; however, upon the third incident a civil penalty was charged. Upon the fourth incident a criminal citation was issued. He also mentioned there were impound fees for the animal's care and for the intake process. He noted there was a formula used for the entire process.

Commissioner Hartung said he liked the program but saw some issues with it. He believed it was an effective way to keep animals out of the shelter which was the goal.

Commissioner Jung stated the program would decrease human and animal suffering. She added in 2002 voters overwhelmingly supported an initiative to create funding for homeless animals.

Chair Berkbigler spoke about a personal event resulting in a pet being microchipped.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent and Commissioner Herman voting "no", it was ordered that Agenda Item 6C5 be approved.

**BLOCK VOTE – AGENDA ITEMS 10, 11, 12, 13, 14 AND 15**

**15-0967**      **AGENDA ITEM 10** Request by the County Manager’s Office through the County Clerk, pursuant to Washoe County Code 2.030, to initiate proceedings to amend Washoe County Code Chapter 45 related to integrating Social Services and Senior Services Departments to create the Washoe County Human Services Agency, and direct the Clerk to submit the request to the District Attorney for preparation of a proposed ordinance pursuant to Washoe County Code 2.040. Manager. (All Commission Districts.)

On the call for public comment Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 10 be initiated and directed.

**15-0968**      **AGENDA ITEM 11** Recommendation to approve a direct grant award from the National Institute of Justice (NIJ) FFY2015 DNA Backlog Reduction Program, Project No 2014-DN-BX-0029 for [\$350,000, no County match required] for the DNA Backlog Reduction Program for the grant period of January 1, 2016 – December 31, 2017; and if approved authorize Comptroller’s Office to make necessary budget adjustments. Sheriff. (All Commission Districts.)

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 11 be approved and authorized.

**15-0969**      **AGENDA ITEM 12** Recommendation to reject all bids for the STMWRF Utility Operations Maintenance Building Project. Community Services. (Commission District 2.)

Commissioner Hartung requested a comparison between Agenda Item 6E1 versus Agenda Item 12 in order for the public to understand what was happening.

Dwayne Smith, Community Service Department (CSD) Division Director of Engineering and Capital Projects, explained Agenda Item 6E1 was regarding the Bio-Solids Facility Project at the South Truckee Meadows Water Reclamation Facility. This was an engineering request to begin the Bio-Solids Facility Project. He noted the project was approved by the Board approximately a year ago for the benefit of the sewer rate payers. He said Agenda Item 12 was regarding the bid for a utility building to house additional equipment due to the merger with the Truckee Meadows Water Authority. He stated because of the extremely high bids on the project, the CSD recommended rejecting

the bids. He added CSD was looking at other options which would be better for the sewer rate payers.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered to reject all bids from the STMWRF Utility Operations Building project.

**15-0970**      **AGENDA ITEM 13** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 9th St. Fire Alarm & Employee Notification System Project [staff recommends PowerComm Solutions, Inc., in the amount of \$244,599]. Community Services. (Commission District 3.)

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 13 be awarded and approved.

**15-0971**      **AGENDA ITEM 14** Recommendation to acknowledge status report on agreement with It's My Community Store for Office Supplies and Office Consumables and provide direction to staff regarding initiation of the first of two optional one year renewals of the agreement from November 17, 2015 to November 16, 2016 [\$475,000 estimate]. Comptroller. (All Commission Districts.)

Commissioner Jung said she would like the contract to be continued for another year. She stated the Board should give strong direction that It's My Community Store was the preferred vendor of office supplies and consumables across the County.

On the call for public comment, the following individuals employed by Office Depot/Office Max spoke against the Board's selection of It's My Community Store (IMCS) as the County's primary vendor for office supplies and consumables: Karen Anne Tomasello, Alex Fuller, and Donna McGuire.

The above individuals stated Office Depot/Office Max benefited the County in the following ways: The company generated sales tax in the amount of \$1.5 million in 2014, it employed 70 employees within the County, it donated \$150,000 to the community in 2014, it supported various local charity organizations, and it provided cost saving measures to the County when the County did not fully qualify for them. Their concerns included that the County did not view Office Depot/Office Max as a local business even though it employed locals and was physically present within the County, and the County was not purchasing from the lowest bidder of office supplies and consumables.

Chair Berkbigler said the contract with IMCS was not an exclusive contract. She clarified Agenda Item 14's purpose was to expand the existing contract for a year and there was nothing in the contract that would prohibit departments from

purchasing the lowest priced items. She noted the Board encouraged staff to purchase from IMCS because IMCS gave back to the community. She added Office Depot/Office Max charged much higher prices, which was revealed by various studies.

Commissioner Jung reiterated her comment that it was the Board's strong direction that IMCS was the County's preferred vendor of office supplies and consumables. She concluded by stating the difference between local and non-local businesses was that a local business' headquarters was located within the County.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 14 be acknowledged and directed.

**15-0972**      **AGENDA ITEM 15** Recommendation to appoint three individuals as regular members to serve on the Washoe County Board of Equalization with terms to expire June 30, 2019; and appointment of an individual as an alternate member with term to expire June 30, 2016. Manager. (All Commission Districts.)

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Lucey absent, it was ordered to reappoint Philip Horan and appoint Eugenia Larmore and Barbara "Bobbi" Lazzarone as regular members to serve on the Washoe County Board of Equalization with two (2) terms to expire June 30, 2019 and one (1) to expire June 30, 2018; and appoint James Covert as an alternate member with a term to expire June 30, 2016.

**15-0973**      **AGENDA ITEM 7** Appearance: Barb Graff, Chair of the Emergency Management Accreditation Program (EMAP), Commission, EMAP; Aaron Kenneston, Washoe County Emergency Manager; Presentation regarding the EMAP Program and acceptance of a plaque in recognition of EMAP Accreditation.

Aaron Kenneston, County Emergency Manager; Barb Graff, City of Seattle Emergency Manager and Chair of the EMAP; and Liz Paulson, County Emergency Management Program Assistant, introduced themselves to the Board.

Mr. Kenneston and Ms. Graff conducted a PowerPoint presentation which was placed on file with the Clerk. Mr. Kenneston read the information on the slides. Ms. Graff added by being accredited by EMAP, the County joined 72 programs nationally and two programs internationally. She noted without meeting each criteria, accreditation would not be attainable. She stated the County received a unanimous recommendation for accreditation. The plaque was presented to the Board.

Mr. Kenneston expressed his appreciation to Ms. Paulson, who served as the accreditation manager, and Cathy Ludwig, Emergency Management Grants Coordinator.

Commissioner Hartung applauded Mr. Kenneston's efforts. He stated it was imperative the County was prepared.

John Slaughter, County Manager, said when he and Mr. Kenneston first discussed what kind of program the County wanted, they spoke about an Emergency Management program that would be recognized regionally. He thought the County realized that vision by being recognized nationally. He thanked Mr. Kenneston.

Chair Berkbigler thanked Mr. Kenneston for his work.

No action was taken on this item.

**15-0974**      **AGENDA ITEM 8** Recommendation to acknowledge overview of the current Employee Health Benefits Program and presentation of options for consideration for a sustainable future of the Health Benefits Fund. Human Resources. (All Commission Districts.)

John Listinsky, Human Resources and Labor Relations Director, stated Agenda Item 8 was an overview of the County's health benefits structure, cross trends, and factors impacting the long-term sustainability of the County's health benefits plans. The presentation was a collaboration between the Manager's Office, Human Resources and the Budget Office. He introduced the County's health benefits broker, Evelyn Hullin.

Evelyn Hullin, Wells Fargo Insurance Employee Benefits Consultant, gave a PowerPoint presentation. She read the information on the slides. She highlighted health insurance as the County's fourth largest expenditure.

Commissioner Jung asked whether employees who reached Medicare eligibility were automatically enrolled in Medicare as their primary insurance. Ms. Hullin said Medicare gave employees the option to elect their primary and secondary insurance providers. She added if newer retirees did not elect and enroll in Medicare, the plan would pay as if they had Medicare.

Commissioner Jung said it would help her to make decisions if Ms. Hullin could break down the information regarding active versus retired employees, how much insurance costs increased, and the number of full-time employees to see if there were any trends. Ms. Hullin responded affirmatively.

Commissioner Hartung asked for clarification related to the slide titled Employee Benefits Cost Trend. Ms. Hullins stated the graph showing \$90 million was for all employee benefits including retirement. The graph showing \$20 million plus was the amount the County contributed.

Commissioner Jung asked Ms. Hullin who else she represented. Ms. Hullin said some of her larger clients included Churchill County School District, the City of Fallon, and the Reno-Sparks Indian Colony.

Chair Berkbigler asked if the numbers on the slide titled Health Plan Prevalence Statistics reflected recent changes to the City of Reno, City of Sparks and County contracts. Ms. Hullin stated it did not because the new contracts would not go into effect until January 2016.

There was no public comment.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried with Commissioner Lucey absent, it was ordered that Agenda Item 8 be acknowledged.

**15-0975**      **AGENDA ITEM 9** Department presentation by John Listinsky, Washoe County Director of Human Resources/Labor Relations highlighting Human Resources services and programs. Human Resources. (All Commission Districts.)

John Listinsky, Human Resources and Labor Relations Director, gave a PowerPoint presentation. He stated the focus of the presentation was on what the County was doing proactively as it recovered from the recession and started to grow. He read the information on the slides.

Mr. Listinsky highlighted the following areas: 1) Succession management was being addressed with each department. Its purpose was to identify the next generation of department and division leadership to determine whether the County could hire from within or would have to recruit from the outside. 2) Workforce Analysis was completed in order for each department to develop a customized understanding of what their turnover would be so they could begin a recruiting program. 3) The County was an employer of choice as seen by the total number of applications being handled. 4) Training was being refreshed and more funding was being allocated to it. A new leadership training program was being looked into for individuals identified through succession management. 5) Human Resources had representatives imbedded in each department to assist in handling transactional work. 6) The current system, relating to classification and compensation, had been in place since the County contracted the Hay Group in 1999. The system should be refreshed every seven to eight years. Human Resources worked on identifying the difficulties it may face when recruiting specialty type of positions. This process could take 18 to 24 months. 7) Human Resources handled 2600 plus current active employees in addition to a rising number of active retirees. 8) Human Resources' goal was to regain a proactive status. The department worked to find the right people and recruit for the future.

Commissioner Jung suggested Mr. Listinsky look at the County's needs in regards to the workforce analysis and evaluate which jobs were going to be difficult to

fill. She noted those jobs should rise to the top in terms of the Hay's analysis in order for the County to be regionally competitive. Mr. Listinsky acknowledged the suggestion.

Commissioner Jung asked Mr. Listinsky if the County would be able to attract and retain talent needed as there were so many other opportunities opening up in Northern Nevada, how many jobs were posted nationally, and whether the County should widen its search criteria. Mr. Listinsky said his department was looking at more focused community recruiting to ensure the County represented its population. He added a broader search for recruitment was being looked at. In terms of national job postings, he said not many were placed. Commissioner Jung closed by stating young people did not expect to retire with a specific employer. She said it was important the County create an attractive workplace as it moved forward. Mr. Listinsky noted alternate methods of compensation were being looked at.

Commissioner Hartung mentioned the possibility of subcontracting work to cover the required labor rather than increasing the amount of wait time for people. He said he wanted to ensure there was a contingency plan in place should the County be unable to fill certain positions with qualified individuals. Mr. Listinsky stated his department would consider all possibilities. He remarked whether a position should be subcontracted or not would depend on the uniqueness of the position.

Mr. Listinsky said his department was relatively small compared to the numerous projects it had and he was blessed to have a fantastic staff.

Chair Berkgigler thanked the Human Resources staff for their work.

No action was taken on this item.

**15-0976**      **AGENDA ITEM 16** Introduction and first reading of an ordinance amending Washoe County Code Chapter 55 by creating provisions regulating commercial animal establishments (through an animal welfare permit); by adding related definitions; and by making changes to the definition of "County" and all other matters properly relating thereto; and, if supported, set the public hearing for second reading and possible adoption of the ordinance on December 8, 2015. Animal Services. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Jan Galassini, Chief Deputy Clerk, read the title for Bill No. 1752.

On the call for public comment, the following individuals spoke in opposition to the ordinance: Ardena Perry, Timothy Stoffel, Michael Schneider, Bill Maggiora, John Potash, Daniel Gray, and Barry O’Dea.

The above individuals’ concerns included: The ordinance was anti-pet store, the potential of negative impacts to businesses involving animals, the potential for Animal Services to be able to close down a business, the language in the ordinance was too general leaving a lot of latitude for interpretation, issues related to businesses should include public input, the rules in the application were not specified, the unnecessary hold time for puppies, and for veterinarians to be held to the same rules as kennels if they were allowed to board animals.

Paul Lipparelli, Legal Counsel, in response to a public comment stated Commissioner Lucey made disclosures in the past regarding matters involving commercial animal operations.

Commissioner Hartung said he was uncomfortable with the vagueness of the language relating to the revocation of a permit. He asked if the County Code was more or less restrictive than the one utilized in Southern Nevada.

Bobby Smith, Animal Services Manager, stated he was unsure if Southern Nevada utilized something similar. He explained the County Code was a byproduct of Nevada Revised Statute 574.

Commissioner Hartung stated he was uncomfortable with the language regarding the County’s ability to revoke a permit when the parameters of revocation were not clearly laid out, and with the exemption of some veterinarians versus accredited boarding facilities from the welfare permit process.

Mr. Smith explained the revocation was not a blanket statement. Everything Animal Services did fell under County Code Chapter 55.800 which was the penalties within Chapter 55. The owner of the business, upon violation of the Code, would receive a warning. Further violations could result in civil penalties and criminal citations. He noted Animal Services’ purpose was to educate the public and then utilize the Code to enforce the law. He added when an animal welfare permit was permanently revoked, the business did not close. The revocation prompted a notification to the proper jurisdiction’s business licensing department. When Animal Services revoked or suspended the permit, the owner of the property had the ability to plead their case in front of an administrative hearing officer.

Commissioner Hartung felt the boarding facility wording was too broad of a statement, as it did not identify the specific type of animals that could be boarded, and the wording should be articulated. Mr. Smith spoke about animal appropriate enclosures. Certain animals did not belong on certain surfaces. He agreed to better articulate the wording at the request of Commissioner Hartung.

Commissioner Herman believed the County was in the process of eliminating one of the last pet stores in the area. She mentioned the hold time for someone to pick up their pet from a pet store was too long. Mr. Smith stated the reason for the 120 hour rule was to ensure the pet was healthy before someone took it home. The hold time provided the pet store owner the time to have a veterinarian examine the animal. He added there were times when an animal did not show signs of disease during the veterinarian's examination; however, the animal could show symptoms a few days later. At that point, once the animal had been brought into a home, it may infect other animals. He reiterated Animal Services' interest in the welfare of the animals. The 120 hours was being requested by Animal Services to ensure an animal was healthy before it left the pet store.

Paul Lipparelli, Legal Counsel, said the staff report in the Board's packets included the business impact report. He noted the State Legislature was very sensitive to local governments enacting rules and codes that affected the formation or the continuance of businesses. Therefore, it was a requirement for Animal Services to evaluate the potential impacts of the proposed ordinance on existing and future businesses.

Commissioner Hartung expressed his concern with the possibility of the Board introducing an ordinance which could place an undue hardship on a business.

**12:56 p.m.** Commissioner Jung left.

Mr. Smith stated it was not the intent of Animal Services to put someone out of business. Animal Services worked with businesses to help them come into compliance. Animal Services' concern was for the welfare of the animals within the community.

Commissioner Hartung mentioned the need for additional clarification of the ordinance. He noted the difficulty of writing encompassing codes which may have unintended consequences. He said the timing of the first reading was inconvenient for individuals to who wanted to appear. He stated he would like changes to the ordinance prior to the second reading.

Commissioner Herman stated the importance of language clarity to prevent any problems and misunderstandings.

Mr. Smith asked if the discussion was in regards to clarifying the caging requirements. He noted Animal Services could clarify the language to be industry specific for the caging of specific animals. Commissioner Hartung responded yes.

Chair Berkbigler indicated there was another group of people, not present, who inundated the County's email with requests to make the Code more strenuous than it was. Upon discussion with Mr. Lipparelli regarding the timing of the second reading, Chair Berkbigler asked if the Board could assign Commissioner Hartung, in the interim,

to work with Animal Services on the language to ensure the County was protecting animals, while also not placing anyone out of business.

Mr. Lipparelli said any Commissioner could take it upon him or herself to participate in the process. He noted an official designation of a Commissioner to serve as a subcommittee of one had to be on the agenda. In response, Chair Berkbigler asked if the Board could address the ordinance at the next Board meeting should Commissioner Hartung decide to work with Animal Services to tweak the language. Mr. Lipparelli stated State Law regarding procedures for the enactment of ordinances required the first reading of an ordinance to show what would be acted upon. Within 10 to 35 days, the Board must consider adoption of the ordinance. He added there could not be substantial changes to the ordinance between the first and second readings because it would destroy the notice process accomplished by the first reading. He concluded by stating minor tweaks to clarify the language were probably acceptable; however, until the final language was reviewed, it could not be determined whether the process would have to be restarted.

Commissioner Hartung spoke about the meaning of compromise. He said he did not want the County to put anyone out of business.

Chair Berkbigler requested the County Manager to schedule a hearing at a specific time during the next Board meeting to allow people with concerns the opportunity to speak.

Bill No. 1752 was introduced by Commissioner Jung, and legal notice for final action of adoption was directed.

**15-0977**      **AGENDA ITEM 17** Public Hearing: Second reading and adoption of an Ordinance amending Washoe County Code Chapter 55 by repealing provisions containing metes and bounds descriptions of animal congested areas; by amending provisions related to reporting violations of animal statutes, restraining animals, licensing dogs, rabies vaccinations, “at large” domestic animals, impounded animals and quarantine; and by repealing, adding and revising various definitions. (Bill No. 1751) Animal Services. (All Commission Districts.) To be heard before Agenda Item 18.

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Jan Galassini, Chief Deputy Clerk, read the title for Ordinance No. 1569, Bill No. 1751.

On the call for public comment, the following individuals expressed their concerns regarding anonymous complaints: John Potash, Daniel Gray, and Ardena Perry.

The above individuals' concerns included the inability to make section two of Chapter 55.070 enforceable, the inability to hold people filing anonymous complaints liable for their actions, and the costs associated with fighting complaints. It was mentioned that it was a common practice for those in the animal rights industry to falsely accuse individuals engaged in the business of pet stores and exotic animals. A suggestion was made to have complaints notarized. A comment was made to imply Animal Services used to be more professionally managed.

Commissioner Hartung took exception to the comment about Animal Services needing to be more professionally managed. He thought the department was managed very well. He said he did not disagree that anonymous complaints could cause great distress. He asked Mr. Lipparelli what could be done to add language addressing anonymity issues.

Mr. Lipparelli said the existing Code contemplated that reports of violations of County Code Chapter 55 may be oral or written, which was preserved in the proposed ordinance. The new Code required a person requesting civil or criminal action to submit their request in writing. He suggested the Board discuss protocols with the Animal Services staff at a future date. He noted it could be a policy discussion on how to resource problems associated with complaints, which would not necessarily be written into the Code.

Chair Berkbigler spoke about the importance of not dismissing anonymous complaints. She mentioned the Child and Senior Welfare departments took anonymous complaints related to abuse. She stated animals were just as important to a lot of people as their family members. She said it was the duty of the Board and staff to ensure staff did not overstep their authority, but at the same time continue to protect animals.

Commissioner Herman asked Mr. Smith about the metes and bounds issue. Mr. Smith indicated that was on the next agenda item. Mr. Lipparelli addressed Commissioner Herman's question by mentioning the problem with the metes and bounds description in the Code was that it was very cumbersome. He added the information had to be spot-checked for accuracy and it had to be part of what was published, which would cost additional funds. The idea was to have the Board adopt the congested area definitions through the resolution process so that exhibits could be used. Exhibits did not reproduce very effectively in a letter-sized format. He noted by going to a Resolution, the County could have a larger display where the description of the areas in which the Code applied could be easier to understand.

On motion by Commissioner Hartung, seconded by Chair Berkbigler, which motion duly carried with Commissioners Lucey and Jung absent, Chair Berkbigler ordered that Ordinance No.1569, Bill No. 1751, be adopted, approved and published in accordance with NRS 244.100.

**15-0978**      **AGENDA ITEM 18** Recommendation to approve a resolution specifying the complete metes and bounds description of the animal congested areas in Washoe County to include a corresponding map and other matters properly related thereto. Animal Services. (All Commission Districts.)To be heard after Agenda Item #19.

Bobby Smith, Animal Services Manager, presented a map showing the congested animal area within the County. He stated Animal Services was not changing the map; however, they wanted to remove it from Code and place it into a Resolution. He noted Animal Services worked closely with the Community Services Department to ensure the information was correct, complete and accurate.

Commissioner Herman asked if Animal Services had smaller versions of the map available. Mr. Smith stated there was an electronic version, which if anyone was interested in having it, he would email it to them.

Nancy Parent, County Clerk, asked if the map being presented was the same one as on the County's website. Mr. Smith stated it was the same map.

Commissioner Hartung thanked Mr. Smith and Shyanne Schull, Animal Services Director, for their hard work. He said he found no truth in the disparaging comments made at the Board meeting.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried with Commissioners Lucey and Jung absent, it was ordered that Agenda Item 18 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0979**      **AGENDA ITEM 22** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

**1:23 p.m.**      On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried with Commissioners Lucey and Jung absent, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

**3:00 p.m.**      The Board reconvened with all members present.

**3:00 p.m.\***      Commissioner Lucey joined the meeting.

**15-0980**      **AGENDA ITEM 19** Master Plan Amendment Case Number MPA15-002 (Forest Area Plan) –Hearing and possible action to approve an amendment to the Forest Area Plan, being a part of the Washoe County Master Plan, changing the master plan designation on 13 parcels from open space (OS) to rural (R). To reflect changes requested within this application and to maintain currency of general area plan data, administrative changes to the Forest Area Plan are proposed. These administrative changes include a revised map series with updated parcel base and updated applicable text, and other matters properly relating thereto without prejudice to the final dispensation of the proposed amendments. The subject property is located along Sky Tavern Road and Old Mt. Rose Highway near the Sky Tavern Ski Area, and is within a portion of Section 17, T17N, R19E, MDM, Washoe County, NV. (APNs: 048-091-01 & 02 and 048-151-05, 06, 07, 08, 09, 10, 11, 12, 13, 14 & 15). And if approved, authorize the Chair to sign a Resolution to adopt the amendments to the Forest Area Plan after a determination of conformance with the Truckee Meadows Regional Plan by the Truckee Meadows Regional Planning Commission. (Commission District 1 and 2). To be heard before Agenda Item #20.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 19 be approved and authorized. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0981**      **AGENDA ITEM 20** Regulatory Zone Amendment Case Number RZA15-003 (Forest/Sky Tavern)--- Public hearing and possible action: (1) To adopt, adopt with modifications, or deny an amendment to the Forest Regulatory Zone Map changing the regulatory zone on thirteen parcels from Open Space (OS) to General Rural (GR) (APNs: 048-091-01 & 02 and 048-151-05, 06, 07, 08, 09, 10, 11, 12, 13, 14 & 15), located along Sky Tavern Road and Old Mt. Rose Highway near the Sky Tavern Ski Area within a portion of Section 17, T17N, R19E, MDM, Washoe County, NV; (2) To affirm, modify, or reject the findings of fact of the Washoe County Planning Commission; (3) If adopted, to direct the Director of the Planning and Development Division to sign and certify the amended Forest Regulatory Zone Map; and (4) If adopted, to authorize the Chair to sign a Resolution adopting the amendment to the Forest Regulatory Zone Map after adoption of an associated Master Plan Amendment (Case Number MPA15-002). Community Services. (Commission Districts 1 and 2.) To be heard after Agenda Item #19.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 20 be adopted, affirmed, directed and authorized. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0982**      **AGENDA ITEM 21**    Regulatory Zone Amendment Case Number RZA15-004 --- Public Hearing and possible action: (1) To adopt, adopt with modifications, or deny an amendment to the Southwest Truckee Meadows Regulatory Zone Map, changing the regulatory zone of 0.317 acres of the subject 1.083 acre parcel from Public Semi Public Facilities (PSP) to Medium Density Suburban (MDS);(2) To affirm, modify, or reject the findings of fact of the Washoe County Planning Commission; (3) If adopted, to direct the Director of the Planning and Development Division to sign and certify the amended Southwest Truckee Meadows Regulatory Zone Map; and (4) If adopted, to authorize the Chair to sign a Resolution adopting the amendment to the Southwest Truckee Meadows Regulatory Zone Map. • Applicant: Washoe County • Property Owner: Karen Thomas • Location: 5300 Canyon Drive Reno, NV 89519 • Assessor’s Parcel No: 009-105-03 • Parcel Size: 1.083 acres • Current Regulatory Zone: Public Semi-Public Facilities (PSP) • Proposed Regulatory Zone: Medium Density Suburban (MDS) • Area Plan: Southwest Truckee Meadows • Citizen Advisory Board: West Truckee Meadows • Development Code: Article 821, Amendment of Regulatory Zone • Section/ Township/Range: Sec 20, T19N, R19E, MDM. Community Services. (Commission District 1.)

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 21 be adopted, affirmed, directed and authorized. The Resolution for same is attached hereto and made a part of the minutes thereof.

**15-0983**      **AGENDA ITEM 24** Public Comment.

There was no public comment.

**15-0984**      **AGENDA ITEM 25** Announcements/Reports.

There were no additional announcements or reports.

\*       \*       \*       \*       \*       \*       \*       \*       \*

**COMMUNICATIONS AND REPORTS**

The following communications and reports were received, duly noted, and ordered placed on file with the Clerk:

**COMMUNICATIONS:**

**15-0985**      Professional Services Agreement between the County of Washoe and Grant Thornton, LLP for Forensic Accounting Services from the Board of

County Commissioners Meeting of October 14, 2008, Agenda Item 19,  
Minute Item No. 08-1106.

**MONTHLY STATEMENTS**

**15-0986** Monthly Statement of Washoe County Treasurer for month ending August  
31, 2015.

**QUARTERLY FINANCIAL STATEMENTS**

**15-0987** Clerk of the Court Quarterly Financial Statement, Quarter Ending  
September 15, 2015.

\* \* \* \* \*

**3:06 p.m.** There being no further business to discuss, on motion by Commissioner  
Jung, seconded by Commissioner Hartung, which motion duly carried, the meeting was  
adjourned.

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**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

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**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Michael Siva, Deputy County Clerk*

**AMENDMENT #1  
INTERLOCAL CONTRACT  
BETWEEN THE LAS VEGAS METROPOLITAN POLICE DEPARTMENT AND  
THE WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS ON BEHALF OF THE  
WASHOE COUNTY SHERIFF'S OFFICE**

WHEREAS, Las Vegas Metropolitan Police Department ("LVMPD") and the Washoe County Board of County Commissioners on Behalf of the Washoe County Sheriff's Office (the "Subrecipient"), entered into an Interlocal Agreement on December 15, 2014 ("Original Agreement"); and

WHEREAS, LVMPD extended the grant expiration date to September 30, 2015, via a letter consistent with the terms of the original Interlocal Agreement Section 6.a; and

WHEREAS, LVMPD has agreed to provide additional FY 14 Internet Crimes Against Children Continuation grant funds (the "Funds") to the Subrecipient, such funding to be administered by the LVMPD (County and Subrecipient referenced collectively as "the parties"), for support of investigations related to internet crimes against children (ICAC) as defined in Exhibit "A", "Expenditures Eligible for Reimbursement"; and

WHEREAS, the Subrecipient intends to use the funds to conduct investigations of child sexual exploitation; and

WHEREAS, NRS 277.180 permits one or more public agencies to contract with any one or more public agencies to perform any governmental service, activity or undertaking that any of the public agencies entering into the contract is authorized to perform by law.

NOW, THEREFORE, in accordance with NRS 277.180 and related regulations, the parties hereto agree to amend the Interlocal Contract Between the Las Vegas Metropolitan Police Department and the Washoe County Board of County Commissioners on Behalf of the Washoe County Sheriff's Office dated December 15, 2014 as follows:

1. Section 1 is deleted and replaced as follows: LVMPD shall provide a maximum of ONEHUNDREDTHIRTYTHOUSAND DOLLARS (\$130,000) from Fiscal Year 2014 Internet Crimes Against Children Continuation grant funds to be used for the investigation of child sexual exploitation.
2. "September 30, 2015" is deleted from Section 6.a. and replaced with "June 30, 2016."
3. Exhibit "A" which is entitled "Attachment "A" in the Original Agreement is removed and replaced with Exhibit A attached hereto this agreement amendment and incorporated by reference.

All other terms and conditions of and exhibits to the agreement dated December 15, 2014 remain in effect.

15-0964

**AMENDMENT #1  
INTERLOCAL CONTRACT  
BETWEEN THE LAS VEGAS METROPOLITAN POLICE DEPARTMENT AND  
THE WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS ON BEHALF OF THE  
WASHOE COUNTY SHERIFF'S OFFICE**

ENTERED INTO this 26 day of October, 2015.

**ATTEST:**

By: Annamarie Robinsen  
Annamarie Robinson,  
LVMPD Fiscal Affairs Committee Clerk

Date: 10-26-15

**LVMPD**

By: [Signature]  
Joseph Lombardo, Sheriff  
Las Vegas Metropolitan Police Department

Date: 10-25-15

**APPROVED AS TO FORM:**

By: [Signature]  
Charlotte Bible, LVMPD Assistant General Counsel

Date: \_\_\_\_\_

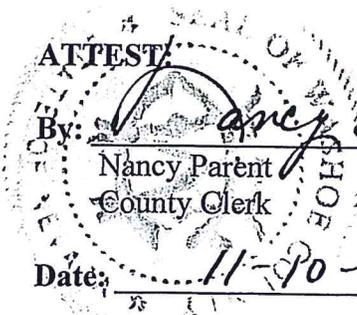
**Washoe County Board of Commissioners on  
Behalf of the Washoe County Sheriff's Office**

**RECOMMENDED BY:**

By: [Signature]  
Marsha Berkbigler  
Chair, County Commission

Date: 11-10-15

**ATTEST:**  
By: [Signature]  
Nancy Parent  
County Clerk



Date: 11-10-15

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Christopher Hicks  
District Attorney

Date: \_\_\_\_\_

**APPROVED AS TO TERMS**

By: \_\_\_\_\_  
Chuck Allen, Sheriff  
Washoe County Sheriff's Office

Date: \_\_\_\_\_

**Attachment "A" - Expenditures Eligible for Reimbursement  
 FY 14 Washoe County Internet Crimes Against Children Budget  
 2014-MC-FX-K045  
 October 1, 2014 through June 30, 2016**

Item	Application Budget
<b>Personnel</b>	
Overtime	\$ 46,430.00
<b>Subtotal</b>	<b>\$ 46,430.00</b>
<b>Travel</b>	
Forensic Training (Encase, FTK, FLETC, Paraben, A+, Net+, NW3C, Etc.)	\$ 18,690.00
National ICAC Conference	\$ 2,005.00
<b>Subtotal</b>	<b>\$ 20,695.00</b>
<b>Equipment</b>	
Computer Monitors Samsung/Acer or equivalent	\$ 3,000.00
Patriot Memory Flash media storage devices thumb Drives)	\$ 774.00
Hard drive upgrades (Solid State or equivalent)	\$ 3,700.00
Computer peripherals and components	\$ 7,084.00
Undercover computer (HP, Acer, or equivalent)	\$ 1,600.00
Forensic computer component replacement equip/tools	\$ 1,000.00
Faraday electronic device bags	\$ 85.00
Forensic Computers	\$ 4,387.00
<b>Subtotal</b>	<b>\$ 21,630.00</b>
<b>Supplies/Operating</b>	
Misc Software (Adobe, Camtasia, Microsoft Office)	\$ 6,300.00
Forensic software (Tech Net, etc)	\$ 9,996.00
<b>Subtotal</b>	<b>\$ 16,296.00</b>
<b>Other/Services</b>	
Wireless Internet/Cellular Fees	\$ 1,550.00
<b>Subtotal</b>	<b>\$ 1,550.00</b>
<b>Other/Training</b>	
Forensic Training	\$ 21,959.00
Whooster Public Records Subscription Svc	\$ 1,440.00
<b>Subtotal</b>	<b>\$ 23,399.00</b>
<b>GRAND TOTAL</b>	<b>\$ 130,000.00</b>

## EXHIBIT "B"

### LOCAL, STATE and FEDERAL ASSURANCES

#### Financial and Project Activity Assurances

Upon acceptance of funding from LVMPD, the lead governmental unit hereby agrees to the following financial and project activity assurances governing the transfer of funds.

1. A quarterly Financial Report shall be submitted to Las Vegas Metropolitan Police Department not later than 15 days following the end of the modified quarter schedule below:

June 1-August 31

September 1-November 30

December 1-February 28

March 1-May 31

Requests for reimbursement must be submitted using the LVMPD Quarterly Financial Report form and shall include copies of paid invoices and appropriate payroll documentation as applicable. Unless approved by LVMPD, late reports could delay reimbursement.

2. The final Financial Report must be submitted to LVMPD no later than 30 days following the end of the contract period. Unless approved by LVMPD, late reports could result in non-payment of final claim.
3. LVMPD retains the right to terminate this contract for cause at any time before completion of the program when it has determined that the subgrantee has failed to comply with the conditions of this agreement.
4. Financial management must comply with the requirements of OMB Circulars A-102 or A-110, whichever is applicable to your organization.
5. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87 or A-122, whichever is applicable to your organization, and which are incorporated into this agreement by reference.
6. All grant expenditures are to be made in accordance with the interlocal contract, and within current DOJ and grant specific guidelines. Modifications must be requested and approved in advance by submitting an LVMPD Project Change Request form to LVMPD.
7. Grant revenue and expenditure records must be maintained and made available to the LVMPD for audit.
8. Subgrantees shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference, to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.
9. Subgrantees that are institutions of higher education, hospitals or other non-profit organizations shall comply with the audit requirements of OMB Circular A-110, Attachment F.

10. Required documentation for the performance of internal audits must be provided to LVMPD within 30 days of request. Grant closeout is contingent upon LVMPD audit and resolution of any discrepancies
11. The subgrantee agency is required to submit quarterly financial and project activity reports to LVMPD. Due dates for those reports are as follows:

- December 15** - (for reporting period September 1- November 30)
- March 15** - (for reporting period December 1 to February 28)
- June 15** - (for reporting period March 1 to May 31)
- September 15** - (for reporting period June 1 to August 31)

The reports should be completed in accordance with the following format and standards:

12. **Project Activity Report** – A narrative status report describing program accomplishments with respect to meeting stated objectives and completing the projects approved in the allocation of funding. The subgrantee activities should be reported for the quarter and for the cumulative period from the grant award date. Report can be done in a memo format.
13. **Quarterly Financial Reports** – Complete and submit a Quarterly Financial Report form for all expenditures funded by the grant. This request will be accompanied by copies of paid invoices and other documentation required by LVMPD to substantiate the request for reimbursement.
14. **Project Change Request** – Grant expenditures are authorized only for purchases and activities approved by DOJ under the grant application process. Any change in the project scope, needs to be submitted to LVMPD for submittal to DOJ for approval.
15. Funds granted are to be expended for the purpose set forth in the grant award and in accordance with all applicable laws, regulations, policies, and procedures of the State of Nevada and the applicable federal granting agency.
16. No expenditures will be eligible for compensation if occurring after the term of the interlocal contract.
17. If this grant funds any form of written or visual material that identifies employees of LVMPD, prior approval must be obtained from the LVMPD before publishing or finalization.
18. The subgrantee assures the fiscal accountability of the funds received from the LVMPD will be managed and accounted for by the jurisdiction's chief comptroller and internal control and authority to ensure compliance with LVMPD documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
19. The subgrantee shall neither assign, transfer nor delegate any rights, obligations or duties under this interlocal contract without prior approval of LVMPD.
20. To the extent permitted by law, the subgrantee will indemnify, save and hold LVMPD and its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by subgrantee or its agents or employees.
23. Subrecipient shall comply with the investigative standards detailed in the Internet Crimes Against Children Operational and Investigative Standards.

## FEDERAL ASSURANCES

The subrecipient hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 7 94); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:  
  
it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
  - a. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

## FEDERAL CERTIFICATIONS

### CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subrecipients should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a):

A. The subrecipient certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the subrecipient, I hereby certify that the subrecipient will comply with the above assurances and certifications.

NAME: John Slaughter TITLE: County Manager

SIGNATURE:  DATE: 11-10-15

\* Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee, Chief of Police or the state agency director as appropriate

**RESOLUTION**

A RESOLUTION SPECIFYING THE COMPLETE METES AND BOUNDS DESCRIPTION OF THE ANIMAL CONGESTED AREAS IN WASHOE COUNTY AND INCLUDING A CORRESPONDING MAP AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, Washoe County Code (“WCC”) Chapter 55 pertains to animals; and

WHEREAS, for the purpose of enforcing certain provisions in WCC Chapter 55, specified geographical areas of Washoe County are deemed animal congested areas; and

WHEREAS, in accordance with WCC 55.230, the Board of County Commissioners (“Board”) will divide Washoe County into geographical areas determined to be animal congested areas and geographical areas not determined to be animal congested areas; and

WHEREAS, also in accordance with WCC 55.230, the Board shall adopt the complete metes and bounds description of each of the animal congested areas as well as a corresponding map of these congested areas by resolution, which may be amended from time to time by the Board.

NOW THEREFORE, be it resolved by the Board of County Commissioners:

1. The animal congested areas, and their complete metes and bounds descriptions are listed herein as follows:

- a. Incorporated City of Sparks: The land within the incorporated City of Sparks is determined to be an animal congested area for purposes of WCC Chapter 55. Any land annexed to the city is presumptively determined to be within the congested area.
- b. Incorporated City of Reno: The land within the incorporated City of Reno is determined to be an animal congested area for purposes of WCC Chapter 55. Any land annexed to the city is presumptively determined to be within the congested area.
- c. Greater Truckee Meadows and surrounding environs: The Greater Truckee Meadows and surrounding environs are determined to be a congested area and are specifically described as: That area beginning at the section corner common to

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sections 4 and 5, T.21 N., R. 19 E., and sections 32 and 33, T. 22 N., R. 19 E., M.D.B. &M.; thence south along the section line to a section corner common to sections 8, 9, 16 and 17, T. 21 N., R. 19 E., M.D.B.&M.; thence east along the section line to a section corner common to sections 11, 12, 13 and 14, T. 21 N. R. 19 E., M.D.B.&M.; thence south along the section line to a section corner common to sections 25, 26, 35 and 36, T. 21 N., R. 19 E., M.D.B.&M.; thence west along the section line to a section corner common to sections 26, 27, 34 and 35, T. 21 N., R. 19 E., M.D.B.&M.; thence south along the section line to the southern section corner common to sections 34 and 35, T. 21 N., R. 19 E., M.D.B.&M.; thence west along the township line to the N1/4 corner of section 3, T. 20 N., R. 19 E., M.D.B.&M.; thence south along the center section line to the NW corner of the SW 1/4 of the SE 1/4 of section 3, T. 20 N., R. 19 E., M.D.B.&M.; thence east to the NE corner of the SE 1/4 of the SE 1/4 of section 2, T. 20 N., R. 19 E., M.D.B.&M.; thence south along the section line to a section corner common to sections 1, 2, 11 and 12, T. 20 N., R. 19 E., M.D.B.&M.; thence east along the section line to the 1/4 corner common to sections 6 and 7, T. 20 N., R. 20 E., M.D.B.&M.; thence north along the center section line to the SE corner of the NE 1/4 of the NW 1/4 of section 6, T. 20 N., R. 20 E., M.D.B.&M.; thence east to the SE corner of the NE 1/4 of the NE 1/4 of section 6, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the section line to a section corner common to sections 5, 6, 7 and 8, T. 20 N., R. 20 E., M.D.B.&M.; thence east to the 1/4 corner common to sections 5 and 8, T. 20 N., R. 20 E., M.D.B.&M.; thence south to the center of section 8, T. 20 N., R. 20 E., M.D.B.&M.; thence east to the center of section 9, T. 20 N., R. 20 E., M.D.B.&M.; thence south to the NW corner of the SW 1/4 of the SE 1/4 of section 16, T. 20 N., R. 20 E., M.D.B.&M.; thence east to the NE corner of the SE 1/4 of the SE 1/4 of section 16, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the section line to the 1/4 corner common to sections 21 and 22, T. 20 N., R. 20 E., M.D.B.&M.; thence west to the SW corner of the SE 1/4 of the NE 1/4 of section 21, T. 20 N., R. 20 E., M.D.B.&M.; thence north to the NW corner of the SE 1/4 of the NE 1/4 of section 21, T. 20 N., R. 20 E., M.D.B.&M.; thence west to the easterly right-of-way of Highway 33, thence in a southerly direction along the easterly right-of-way of Highway 33 to the intersection with the east-west center section line of section 21, T. 20 N., R. 20 E., M.D.B.&M.; thence west to the center of section 21, T. 20 N., R. 20 E., M.D.B.&M.; thence north along the center section line to a 1/4 corner common to sections 16 and 21, T. 20 N., R. 20 E., M.D.B.&M., thence west along the section line to the section corner common with sections 16, 17, 20 and 21, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the section line to the NW corner of the SW 1/4 of the SW 1/4 of section 28, T. 20 N., R. 20 E., M.D.B.&M.; thence east to the east right-of-way of Spanish Springs Road, thence northerly along the easterly right-of-way of Spanish Springs Road to an intersection of the eastwest center section line of section 27, T. 20 N., R. 20 E., M.D.B.&M.; thence east along the center section line to the 1/4 corner common to sections 26 and 27, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the section line to a section corner common to sections 26, 27, 34 and 35, T. 20 N., R. 20 E., M.D.B.&M.; thence east to a section corner common to sections 25, 26, 35

and 36, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the section line to an intersection with the Valley Road-to-Tracy 120 KV "H" frame powerline, thence southeasterly along the powerline to an intersection with the north-south center section line of section 36, T. 20 N., R. 20 E., M.D.B.&M.; thence south along the center section line to the south 1/4 corner of section 36, T. 20 N., R. 20 E., M.D.B.&M.; thence south to the center of section 1, T. 19 N., R. 20 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 1 and 2, T. 19 N., R. 20 E., M.D.B.&M.; thence south along the section line to the SE corner of the NE 1/4 of the NE 1/4 of section 14, T. 19 N., R. 20 E., M.D.B.&M.; thence west to the SW corner of the NW 1/4 of the NE 1/4 of section 14, T. 19 N., R. 20 E., M.D.B.&M.; thence south along the center section line to the center of section 14, T. 19 N., R. 20 E., M.D.B.&M.; thence west to the NW corner of the NE 1/4 of the SW 1/4 of section 14, T. 19 N., R. 20 E., M.D.B. &M.; thence south to the SE corner of the SW 1/4 of the SW 1/4 of section 14, T. 19 N., R. 20 E., M.D.B.&M.; thence east along the section line to the 1/4 corner common to sections 14 and 23, T. 19 N., R. 20 E., M.D.B.&M.; thence south to the 1/4 corner common to sections 26 and 35, T. 19 N., R. 20 E., M.D.B.&M.; thence west to the NE corner of the NW 1/4 of the NW 1/4 of section 35, T. 19 N., R. 20 E., M.D.B.&M.; thence south to the SE corner of the NW 1/4 of the NW 1/4 of section 35, T. 19 N., R. 20 E., M.D.B.&M.; thence west to the SW corner of the NW 1/4 of the NW 1/4 of section 35, T. 19 N., R. 20 E., M.D.B.&M.; thence south along the section line to the section corner common to sections 34 and 35, T. 19 N., R. 20 E., M.D.B.&M.; thence west along the township line to the NW corner of the NE 1/4 of the NE 1/4 of section 3, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the SW corner of the SE 1/4 of the NE 1/4 of section 3, T. 18 N., R. 20 E., M.D.B.&M.; thence east to the 1/4 corner common to sections 2 and 3, T. 18 N., R. 20 E., M.D.B.&M.; thence south to a section corner common to sections 2, 3, 10 and 11, T. 18 N., R. 20 E., M.D.B.&M.; thence east along the section line to the NE corner of the NW 1/4 of the NW 1/4 of section 11, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the SE corner of the NW 1/4 of the NW 1/4 of section 11, T. 18 N., R. 20 E., M.D.B.&M., thence west to the SW corner of the NW 1/4 of the NW 1/4 of section 11, T. 18 N., R. 20 E., M.D.B.&M., thence south along the section line to a 1/4 corner common to sections 10 and 11, T. 18 N., R. 20 E., M.D.B.&M.; thence east along the center section line to the center of section 11, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the SE corner of the NE 1/4 of the SW 1/4 of section 14, T. 18 N., R. 20 E., M.D.B.&M.; thence west to the SW corner of the NE 1/4 of the SW 1/4 of section 14, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the SE corner of the SW 1/4 of the SW 1/4 of section 14, T. 18 N., R. 20 E., M.D.B. &M.; thence west along the section line common to sections 14 and 23 to the NE corner of the NW 1/4 of the NW 1/4 of the NW 1/4 of section 23, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the SE corner of the SW 1/4 of the SW 1/4 of the NW 1/4 of section 23, T. 18 N., R. 20 E., M.D.B.&M.; thence west along the center section line to the 1/4 corner common to sections 22 and 23, T. 18 N., R. 20 E., M.D.B.&M.; thence south to a section corner common to sections 22, 23, 26 and 27, T. 18 N., R. 20 E., M.D.B.&M.; thence east to the section corner common to sections 23, 24, 25 and

26, T. 18 N., R. 20 E., M.D.B.&M.; thence south to the southeast section corner of section 35, T. 18 N., R. 20 E., M.D.B.&M.; thence west to the northeast section corner of section 3, T. 17 N., R. 20 E., M.D.B.& M.; thence south to the 1/4 corner common to sections 2 and 3, T. 17 N., R. 20 E., M.D.B.&M.; thence west to the center 1/4 corner of section 3, T. 17 N., R. 20 E., M.D.B.&M.; thence south along the north-south centerline of section 3 to the 1/4 corner common to sections 3 and 10, T. 17 N., R. 20 E., M.D.B.&M., thence west to the section corner common to sections 3, 4, 9 and 10, T. 17 N., R. 20 E., M.D.B.&M.; thence south to the 1/4 corner common to sections 9 and 10, T. 17 N., R. 20 E., M.D.B.&M.; thence west along the east-west centerline of section 9 to the 1/4 corner common to sections 8 and 9, T. 17 N., R. 20 E., M.D.B.&M.; thence north to the section corner common to sections 4, 5, 8 and 9, T. 17 N., R. 20 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 5 and 8, T. 17 N., R. 20 E., M.D.B.&M.; thence south to the center of section 8, T. 17 N., R. 20 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 7 and 8, T. 17 N., R. 20 E., M.D.B.&M.; thence south to the section corner common to sections 17, 18, 19 and 20, T. 17 N., R. 20 E., M.D.B.&M.; thence west to the southwest corner of section 18, T. 17 N., R. 20 E., M.D.B.&M.; thence north to the northwest section corner of section 7, T. 17 N., R. 20 E., M.D.B.& M.; thence east to the westerly right-of-way of U. S. Highway 395, thence northeasterly along the westerly right-of-way of U. S. Highway 395 to the intersection with the section line common to section 4, T. 17 N., R. 20 E., and section 33, T. 18 N., R. 20 E., M.D.B.&M.; thence west along the section line to the north west section corner of section 1, T. 17 N., R. 20 E., M.D.B.&M.; thence south to the 1/4 corner common to sections 11 and 12, T. 17 N., R. 20 E., M.D.B.&M.; thence west along the center section line to the 1/4 corner common to sections 10 and 11, T. 17 N., R. 20 E., M.D.B.&M.; thence south to the section corner common to sections 10, 11, 14 and 15, thence west along the section line to the easterly right-of-way of Mt Rose Highway, thence northerly along said easterly right-of-way to the intersection of the north-south center line of section 34, T. 18 N., R. 19 E., M.D.B.& M.; thence north to the 1/4 corner common to sections 22 and 27, T. 18 N., R. 19 E., M.D.B.&M.; thence east to the SW corner of the SE 1/4 of the SE 1/4 of section 24, T. 18 N., R. 19 E., M.D.B.&M.; thence north to the SE corner of the SW 1/4 of the NE 1/4 of section 24, T. 18 N., R. 19 E., M.D.B.&M.; thence west to the center of section 24, T. 18 N., R. 19 E., M.D.B.&M.; thence north to the 1/4 corner common to sections 13 and 24, T. 18 N., R. 19 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 14 and 23, T. 18 N., R. 19 E., M.D.B.&M.; thence north to the south 1/4 corner of section 35, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the SW corner of the SE 1/4 of the SW 1/4 of section 35, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the NW corner of the NE 1/4 of the SW 1/4 of section 35, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 34 and 35, T. 19 N., R. 19 E., M.D.B. &M.; thence north to the SE corner of the NE 1/4 of the NE 1/4 of section 34, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the SW corner of the NE 1/4 of the NE 1/4 of section 34, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the NW corner of the NE 1/4 of the NE 1/4 of section 34, T. 19 N., R. 19 E., M.D.B.&M.; thence west

to the section corner common to sections 27, 28, 33 and 34, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the 1/4 corner common to sections 27 and 28, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 28 and 29, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the section corner common to sections 20, 21, 28 and 29, T. 19 N., R. 19 E., M.D.B.&M.; thence West to the SW corner of the SE 1/4 of the SW 1/4 of section 20, T. 19 N., R. 19 E., M.D.B. &M.; thence north to the NW corner of the SE 1/4, of the SW 1/4 of section 20, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the SW corner of the NW 1/4 of the SE 1/4 of section 19, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the center of section 19, T. 19 N., R. 19 E., M.D.B.&M.; thence west to the E 1/4 corner of section 24, T. 19 N., R. 18 E., M.D.B.&M., thence north to the SE corner of the NE 1/4 of the NE 1/4 of section 24, T. 19 N., R. 18 E., M.D.B.&M., thence west to the SW corner of the NE 1/4 of the NW 1/4 of section 24, T. 19 N., R. 18 E., M.D.B.&M.; thence north to the NW corner of the NE 1/4 of the SW 1/4 of section 13, T. 19 N., R. 18 E., M.D.B.& M.; thence west to the center of section 14, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the 1/4 corner common to sections 14 and 23, T. 19 N., R. 18 E., M.D.B.&M.; thence west to the section corner common to sections 14, 15, 22 and 23, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the SE corner of the NE 1/4 of the NE 1/4 of section 22, T. 19 N., R. 18 E., M.D.B.&M.; thence west to the SW corner of the NW 1/4 of the NW 1/4 of section 22, T. 19 N., R. 18 E., M.D.B. &M.; thence north to the section corner common to sections 15, 16, 21 and 22, T. 19 N., R. 18 E., M.D.B.&M.; thence west to the 1/4 corner common to sections 17 and 20, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the 1/4 corner common to sections 29 and 32, T. 19 N., R. 18 E., M.D.B.&M.; thence west to the section corner common to sections 29, 30, 31 and 32, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the SE corner of section 31, T. 19 N., R. 18 E., M.D.B.&M.; thence west along the township line to the intersection with the Nevada-California state boundary line, thence north along the state line to the section line common to sections 6 and 7, T. 19 N., R. 18 E., M.D.B.&M.; thence east along the section line to the section corner common to sections 3, 4, 9 and 10, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the section corner common to sections 9, 10, 15 and 16, T. 19 N., R. 18 E., M.D.B.&M.; thence east to the section corner common to sections 10, 11, 14 and 15, T. 19 N., R. 18 E., M.D.B.&M.; thence north to the NW corner of the SW 1/4 of the SW 1/4 of section 11, T. 19 N., R. 18 E., M.D.B.&M.; thence east to the NE corner of the SE 1/4 of the SE 1/4 of section 11, T. 19 N., R. 18 E., M.D.B.&M.; thence south to the section corner common to sections 11, 12, 13 and 14, T. 19 N., R. 18 E., M.D.B.&M.; thence east to the SW corner of section 7, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the west 1/4 corner of section 7, T. 19 N., R. 19 E., M.D.B.&M.; thence east to the center of section 7, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the 1/4 corner common to sections 6 and 7, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the center of section 6, T. 19 N., R. 19 E., M.D.B.&M.; thence east to the 1/4 corner common to sections 5 and 6, T. 19 N., R. 19 E., M.D.B.&M.; thence south to the section corner common to sections 5, 6, 7 and 8, T. 19 N., R. 19 E., M.D.B.&M.; thence east to the 1/4 corner common to sections 5 and 8, T. 19 N., R. 19 E.,

M.D.B.&M.; thence north to the center of section 5, T. 19 N., R. 19 E., M.D.B.&M.; thence east to the 1/4 corner common to sections 4 and 5, T. 19 N., R. 19 E., M.D.B.&M.; thence north to the section corner common to sections 32 and 33, T. 20 N., R. 19 E., M.D.B.&M.; thence east to the S 1/4 corner of section 33, T. 20 N., R. 19 E., M.D.B.&M.; thence north to the center of section 33, T. 20 N., R. 19 E., M.D.B.&M., thence east to the 1/4 corner common to sections 33 and 34, T. 20 N., R. 19 E., M.D.B.&M.; thence north along section lines to the intersection of the section line common to sections 15 and 16, T. 20 N., R. 19 E., M.D.B.&M.; and the southerly right-of-way of the Western Pacific Railroad, thence northwesterly along the southerly right-of-way of the Western Pacific Railroad to the intersection with the section line common to sections 16 and 17, T. 20 N., R. 19 E., M.D.B.&M.; thence south to the section corner common to sections 16, 17, 20 and 21, T. 20 N., R. 19 E., M.D.B.&M.; thence west to the section corner common to sections 17, 18, 19 and 20, T. 20 N., R. 19 E., M.D.B.&M.; thence north to the section corner common to sections 7, 8, 17 and 18, T. 20 N., R. 19 E., M.D.B.&M.; thence west to the section corner common to sections 7 and 18, T. 20 N., R. 19 E., and sections 12 and 13, T. 20 N., R. 18 E., M.D.B.&M.; thence north along the range line common to section 12, T. 20 N., R. 18 E., and section 7, T. 20 N., R. 19 E., to an intersection with the southerly right-of-way of the Western Pacific Railroad, thence westerly along the southerly right-of-way of the Western Pacific Railroad to an intersection with the north-south center section line of section 11, T. 20 N., R. 18 E., M.D.B.&M.; thence north to an intersection with the southerly right-of-way of U. S. Highway 395, thence northwesterly along the southerly right-of-way of U. S. Highway 395 to an intersection with the section line common to sections 29 and 32, T. 21 N., R. 18 E., M.D.B.&M.; thence west to an intersection with the state boundary line of Nevada and California, thence north along aforementioned state boundary line to an intersection with the section line common to sections 18 and 19, T. 21 N., R. 18 E., M.D.B.&M.; thence east to a section corner common to sections 17, 18, 19 and 20, T. 21 N., R. 18 E., M.D.B.&M.; thence north to the NW corner of the SW 1/4 of the SW 1/4 of section 17, T. 21 N., R. 18 E., M.D.B.&M.; thence east to the NW corner of the SE 1/4 of the SE 1/4 of section 17, T. 21 N., R. 18 E., M.D.B.&M.; thence north to the NW corner of the SE 1/4 of the NE 1/4 of section 17, T. 21 N., R. 18 E., M.D.B.&M.; thence east to the NE corner of the SE 1/4 of the NE 1/4 of section 17, T. 21 N., R. 18 E., M.D.B.&M.; thence north to the section corner common to sections 8, 9, 16 and 17, T. 21 N., R. 18 E., M.D.B.&M.; thence east to the section corner common to sections 9, 10, 15 and 16, T. 21 N., R. 18 E., M.D.B.&M.; thence south to the section corner common to sections 21, 22, 27 and 28, T. 21 N., R. 18 E., M.D.B.&M.; thence east to the NE corner of the NW 1/4 of the NW 1/4 of section 27, T. 21 N., R. 18 E., M.D.B.&M.; thence south to an intersection with the northerly right-of-way of U.S. Highway 395, thence southeasterly along the northerly right-of-way of U. S. Highway 395 to an intersection with the north-south center of the section line of section 2, T. 20 N., R. 18 E., M.D.B.&M.; thence north to the N 1/4 corner of section 2, T. 20 N., R. 18 E., M.D.B.&M.; thence west to the S 1/4 corner of section 35, T. 21 N., R. 18 E., M.D.B.&M.; thence north to the N 1/4 corner of

section 2, T. 21 N., R. 18 E., M.D.B.&M.; thence east to the section corner common to sections 4 and 5, T. 21 N., R. 19 E., and sections 32 and 33, T. 22 N., R. 19 E., M.D.B.&M.; and being the point of beginning.

- d. Woodland Village: The Woodland Village area is determined to be a congested area and is specifically described as: The W2 of section 15, T.21N., R.18E., M.D.B.& M.
- e. Pebble Creek: The Pebble Creek area is determined to be a congested area and is specifically described as: Tract Map #3990, Pebble Creek Unit 1 lying in sections 11 and 14, T. 21N., R.20E., M.D.B.&M.
- f. Eagles Nest: The Eagles Nest area is determined to be a congested area and is specifically described as: All of Countryside Subdivision, TM #2226, except therefrom Lot 10 of Block B of said Countryside Subdivision, and all of government Lot 2 of Section 6, T.20N., R.21.E., M.D.B.& M.
- g. Spring Ridge: The Spring Ridge area is determined to be a congested area and is specifically described as: The N2 of section 21, T.20N., R.20E., M.D.B.& M.
- h. Arrow Creek/Southwest Vistas: The Arrow Creek/Southwest Vistas area is determined to be a congested area and is specifically described as: The E2 of sections 15 and 22, T.18N., R.19E., M.D.B.& M.; the W2 of section 14, T.18N., R.19E., M.D.B.& M.; all of section 23, T.18N., R.19E., M.D.B.& M.; the W2 of section 24, T.18N., R.19E., M.D.B.& M.; the W2 of the SE3 of section 24, T.18N., R.19E., M.D.B.& M.
- i. Timberline: The Timberline area is determined to be a congested area and is specifically described as: The NW3 of the NW3 of section 3, T.17N., R.19E., M.D.B.& M.; and the E2 of the W2 of section 34, T.18N., R.19E., M.D.B.& M.
- j. Pleasant Valley: The Pleasant Valley area is determined to be a congested area and is specifically described as: The SE3 of the SE3 of section 6, T.17N., R.20E., M.D.B.& M.; the S2 of the SW3 of section 5, T.17N., R.20E., M.D.B.& M.; the SW3 of the SE3 of section 5, T.17N., R.20E., M.D.B.& M.; the NE3 of the SE3 of section 5, T.17N., R.20E., M.D.B.& M.; the NW3 of the SW3 of section 4, T.17N., R.20E., M.D.B.& M.; and the NW3 of section 4, T.17N., R.20E., M.D.B.& M.
- k. Sunridge/Reindeer: The Sunridge/Reindeer area is determined to be a congested area and is specifically described as: The NW3 of the NW3 of section 16, T.17N., R.19E., M.D.B.& M.; and all of section 17, T.17N., R.19E., M.D.B.& M.
- l. Saint James Village: The Saint James Village area is determined to be a congested area and is specifically described as: The E2 of section 15, T.17N., R.19E., M.D.B.& M.; and all of section 14, T.17N., R.19E., M.D.B.& M.

- m. Old Washoe City: The old Washoe City area is determined to be a congested area and is specifically described as: The NW 1/4 of section 24 and all of section 23, T. 17 N., R. 20 E., M.D.B.&M.
- n. New Washoe City: The New Washoe City area is determined to be a congested area and is specifically described as: All that portion of section 25, T. 17 N., R. 19 E., M.D.B.&M., lying easterly of East Lake Boulevard; all of sections 30, 31 and 32, T. 17 N., R. 20 E., M.D.B.&M.; all of sections 5 and 6, T. 16 N., R. 20 E., M.D.B.&M.
- o. Incline Village: The Incline Village area is determined to be a congested area and is specifically described as: All of sections 3, 8, 9, 10, 11, 14 and 15; all of sections 18, 19 and 30 bounded by the California-Nevada state boundary line and Lake Tahoe, all of sections 16, 17, 21, 22 and 23, T. 16 N., R. 18 E., M.D.B.&M.
- p. Franktown: The Franktown area is determined to be a congested area and is specifically described as: The E 1/2 of the E 1/2 of section 9, all of section 10 and all those portions of sections 11, 14 and 15, T. 16 N., R. 19 E., M.D.B.&M., lying between New U. S. Highway 395 on the east and Old U.S. Highway 395 on the west.
- q. Gerlach: The Gerlach area is determined to be a congested area and is specifically described as: The SE 1/4 of section 15, T. 32 N., R. 23 E., M.D.B.&M.
- r. Empire: The Empire area is determined to be a congested area and is specifically described as: All that portion of the S 1/2 of section 11, T. 31 N., R. 23 E., M.D.B.&M., lying west of State Highway 34 and all that portion of the N 1/2 of section 14, T. 31 N., R. 23 E., M.D.B.&M., lying west of State Highway 34.
- s. Spanish Springs: The Spanish Springs area is determined to be a congested area and is specifically described as: All of sections 23, 26, 27, 34, 35, 36, and those portions of Bridle Path Homes Unit 4, Tract Map #2953, Bridle Path Homes Unit 5, Tract Map #3030, Bridle Path Homes Unit 6, Tract Map #3116 lying in section 25, and the E 1/2 of sections 22 and 33, T. 21 N., R. 20 E., M.D.B.&M., and the E 1/2 of section 4 and all of section 3 west of the westerly right-of-way line of Highway 33, T. 20 N., R. 20 E., M.D.B.&M., and the W 2 of the SW 1/4 of the NW 1/4 and the W 1/2 of the NW 1/4 of the SW 1/4 of section 30, T. 21 N., R. 21 E., M.D.B.&M.
- t. Wadsworth and Stampmill Estates Subdivision: The following described area within the unincorporated area of the county is determined to be a congested area: All that certain area within the following described parcels of land within the unincorporated area of Washoe County: The NW 3 of section 3, the NE 3 of section 4, the NW 3 of section 8 and all that portion of the SW 3 of section 8 lying

northwesterly of the I-80 right of way, all in T. 20 N., R. 24 E., M.D.B. & M.

2. A map of the animal congested areas is attached hereto as Attachment A.
3. This resolution supersedes any other previous inconsistent action of the Board.

[Business Impact Note: The Board of County Commissioners hereby finds that this resolution does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

ADOPTED this 10<sup>th</sup> day of November, 2015, by the following vote:

AYES: Berkbigler, Hartung and Herman  
NAYS: none  
ABSENT: Jung, Lucey  
ABSTAIN: none

  
\_\_\_\_\_  
Marsha Berkbigler, Chair

  
ATTEST:  
  
\_\_\_\_\_  
NANCY PARENT, County Clerk